Dear University of London student,

If you are planning to sit any University of London examinations in the April / May / June 2026 session, then it is important that you read this message from the British Council. This email provides guidance that you should follow to ensure you are able to register for your exams successfully and sit in this session rather than having to wait until October / November 2026 session.

- The University of London Assessment Entry Task will open on the Student Portal for UG Laws and EMFSS on **02nd February 2026**. You need to submit your intention to sit an exam(s) on the Assessment Entry Task. When you have selected your modules and proceeded in the task, you will see the link to the British Council's Registration and Payment portal as you proceed.

- Register and pay for your exams on the British Council's payment portal using the link within the Assessment Entry Task. The British Council's registration and payment portal will be open for UG Laws and EMFSS on:

  - Registration Timeline: **02nd February** at 00:01 UTC (midnight) and closing **04th March** at 23:59 UTC (midnight).

- If you do not complete your registration and payment to the British Council while our Registration and Payment event is open, then you will need to contact the University of London and provide a valid reason for consideration. Your exception request is not guaranteed to be accepted. If the University of London accepts your exception request, then the University will contact the British Council and request we support the registration. In such exceptional cases, the University of London will contact you with a link to make an Exceptional Entry. You should be aware that any exception approved by the University will result in you being required to pay a higher exam fee, which will be notified to you.

- To prevent delays when registering with the British Council you must:

  - Kindly use your nine-digit Student Registration Number (SRN) while registering with British Council,

  - ensure you use the correct module codes and that you are eligible to sit the module(s). Any others chosen will result in delay. Refunds for incorrect entries may incur an administration fee,

  - Reminder that only online mode of payment will be accepted.

- You will receive a University of London validation code by email from the British Council within two working days following your successful registration and payment to us. We will also check that your SRN and module(s) selected match the eligibility data provided by the University of London. Please ensure you fill in the information correctly as failure to do so may result in a delay and an administration fee being applied.

- On receipt of the validation code, you must return to the University's Student Portal to complete your Assessment Entry Task. If you miss this step, you will not be registered for the examinations.

- You will receive a further email from the British Council between one to two weeks before the exam session starts if you have completed the steps above. This email will

contain exam appointment details for all registered and paid modules, as well as venue address and other guidance. This email is known as UOL CBT AMJ 2026 - Candidate Venue Details.

If you do not complete your registration and payment to the British Council while our Registration and Payment event is open, then you will need to directly contact the University and provide a valid reason for consideration. Please **do not** contact the British Council for exception entry requests. We will only proceed with approved requests received from the University and provided sufficient capacity is available.

The British Council will only respond to queries arising from:

- confirmation of registration and payment notifications;
- validation code e-mails;
- queries regarding payment to the British Council;
- UOL CBT AMJ 2026 - Candidate Venue Details

The British Council wishes you the very best with your studies.

British Council.